



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, ALLAHABAD

(A Deemed to be University Established under Sec.3 of UGC Act, 1956 vide Notification No. F.9-4/99-U.3 Dated 4/08/2000 of Govt. of India)

(A center of excellence in Information Technology established by Ministry of HRD, Govt. of India)

Deoghat Jhalwa, Allahabad – 211 011 (U.P.), India

Ph: 0532-2922025, 2922000; Fax: 0532-2430006, 2922144; Web: www.iiita.ac.in; E-mail: contact@iiita.ac.in

Enquiry Letter

Ref: IIIT-A/ENQ/DR(E)/671/2015

Date: 17/06/15

M/s.

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Ph. No.:

Sub: Quotation for purchase of Hard Disk for High End Server.

Dear Sir,

Institute intends to purchase of the "**Hard Disk**" for which quotations are invited as per specification and details given in below:-

S.No.	Item Description	Qty.	Rate in Rs.	Total Rs.
1.	Small form factor for HP Proliant DL 360G6 Rack Mount Server- 1 TB Hard Disk Make/Model: HP/Seagate Speed: 7200 RPM, 6GB/sec. Cache: 64 MB Size: 2.5 inch	08		

You are requested to submit the quotation by courier/speed post with complete details of specifications, terms & conditions, warranty/guarantee etc. upto **06.07.2015 at 6:00 p.m.** Quotations duly sealed may be dropped in the tender box placed in the office of the Deputy Registrar (E). Basic rate, taxes and freight charges etc. must be quoted separately, F.O.R. destination at IIIT-A, Jhalwa, Allahabad.

Note:

1. Preference will be given to the firm, if Manufacture/Sole distributor.
2. Quoted rate should be valid at least for 30 days.
3. Enquiry/tender must be quoted in prescribe format on the letter head of the firm/vendor.
4. Quality, if not, found according to our specification, the supply will not be accepted.
5. May feel free to contact on E-mail-info.purchase@iiita.ac.in, Ph. No. : **0532-2922051**.
6. Payment will be made within fifteen days after satisfactory report from users end.
7. In view of wide publicity the details are also available on our web site (www.iiita.ac.in), may be seen.
8. Supply within 30 days from the receipt of the Purchase order. If the supply delayed beyond the stipulated time of completion of supply, penalty of 1% per weeks of total cost may be imposed at the discretion of competent authority. The penalty may be upto 10% of the total cost.
9. Kindly quote your Income Tax PAN No./TIN No., Service Tax Registration No. etc. mandatorily on the quotation raised by you. If PAN No. not quoted, 20% Tax will be deducted at source.
10. The lowest rate will not be the basis of claim to get the order.
11. All disputes are subject to Jurisdiction of Allahabad Courts.
12. Director, Indian Institute of Information Technology, Allahabad reserves the right to reject or accept any tender.
13. It is mandatory to mention enquiry reference number, subject, due date contact address etc on your quotation. Incomplete quotation will not be accepted.
14. Kindly quote your email ID and Bank details etc.

(Dr. Seema Shah)
Deputy Registrar (E)

Copy to:

- Hon'ble Director for kind information.